

The logo for the State of Connecticut Job Posting. It features the words "State of Connecticut" in a blue, serif font, with "JOB POSTING" in a larger, bold, blue, serif font below it. The text is centered within a white rectangular box with a thin yellow border.

DEPARTMENT OF HOUSING  
JOB OPPORTUNITY  
DURATIONAL PROJECT MANAGER  
**0000000**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** 505 Hudson Street, Hartford  
**Job Posting No:** 000000  
**Hours:** 40 hours per week  
**Salary:** \$92,041 - \$118,069  
**Closing Date:** June 19, 2013

**NOTE:** This position is a two year Durational position and will be assigned to the Sandy Disaster Relief Program in the Department of Housing and report directly to the Department of Housing Commissioner.

**Duties:** Installment of a program to remedy physical damage caused by Hurricane Sandy; directs the staff and operations of a complex federal disaster relief program; plans and manages disaster recovery program across an array of formats and functions; interprets and administer pertinent state and federal laws; manages the assessment and delivery of individual, business and community development assistance to clients of multiple types (individuals, companies/LLC's, governmental entities, state agencies); manages contracts with clients for funding and services from the agency or division including management of fund balances; develops, coordinate and administers federal aid programs, and coordinate those policies to ensure seamless interaction with state, regional, local and private aid programs in support of federal program requirements; develops housing, economic and community development policies and procedures associated with Hurricane Sandy Disaster Recovery Program; prepares comprehensive statistical financial, budgetary and other reports containing evaluations and recommendations; represent Commissioner of Housing at functions as necessary; development, implementation and evaluation of goals and objectives consistent with agency mission and policy in accordance with HUD Docket No. FR-5696-N-01 for the purpose of assisting recovery in the most impacted and distressed areas declared a major disaster due to Hurricane Sandy; performs related duties as required.

**EXPERIENCE AND TRAINING:** Four (4) years experience in construction; project management; knowledge of local, state and federal economic, development programs and resources; budget preparation across multiple funding types; experience in managing contracts; knowledge of budgetary and financial principles; knowledge of word processing, spreadsheets and database management software; knowledge of public relations principles; strong interpersonal, oral and written communication skills.

**SPECIAL EXPERIENCE:** Experience in disaster relief and recovery; experience with Federal Housing and Urban Development (HUD) is a plus.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit (**please do not email or fax your application package**) a cover letter, a resume, and a Form CT-HR-12 (application for employment) found on the DAS website **no later than close of business June 19, 2013** to:

**DEPARTMENT OF HOUSING  
Human Resources Office  
505 Hudson Street  
Hartford, CT 06106**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.